

Meeting:	Member Development Panel
Date:	14 September 2005
Subject:	Half-Year Report
Responsible Officer:	Director of People, Performance and Policy
Contact Officer:	Maggie Rees, Organisational Development Group Manager
Portfolio Holder:	Communications, Partnership and HR
Key Decision:	No
Status:	Public

Section 1: Summary

This report provides a review of the 2005/06 Member Development Programme and summarises the proposed topics to the end of the Municipal Year.

Decision Required

That (1) the report be noted;
(2) the form attached at Appendix B be used to undertake evaluation and needs analysis in January 2006 in preparation for the 2006/07 Municipal Year.

Reason for report

To provide the Panel with an update on the 2005/06 Member Development Programme.

Benefits

Effective member development will assist to create a true learning organisation and a more business like organisation.

Cost of Proposals

There are no additional financial implications and any costs will be met from existing resources.

Risks

None associated with this report.

Implications if recommendations rejected

N/A

Section 2: Report

Brief History

At its informal meeting on 12 April 2005, the Member Development Panel endorsed the content for the 2005/06 programme. The programme has since been slightly amended and several further amendments are proposed for the autumn. Generally, clashes with committee meetings have been avoided, which is reflected by the positive attendance levels.

At present seminars have been run on;

- Waste Management
- Local Government Finance
- People First and Urban Living Area Working
- Licensing

These seminars have been well attended and will be included as part of the evaluation for the 2005/06 programme and planning process for the induction and programme in 2006/07.

The seminar on Disciplinary and Grievance Appeals has been postponed from 26 July 2005 to 13 September 2005 in order to coincide with a scheduled Personnel Appeals Panel on 22 September. The Special Education Needs seminar has been moved to 19 September 2005. Further changes include a Code of Conduct seminar on 15 November 2005. A number of other seminars are also scheduled to occur during early 2006, including Finance, the Race Equality Scheme, Health and Safety, Corporate Governance Framework and Community Safety (revised programme set out in Appendix A).

Options considered

N/A

Consultation

Members and officers views were sought as part of the original process for co-ordinating the 2005/06 programme.

Financial Implications

As set out in the 'Cost of Proposals' section.

Legal Implications

No legal comments.

Equalities Impact

Members are now requested to inform the co-ordinator of specific requirements at the time of booking the session and arrangements are made. A session is planned in the programme to brief members on diversity and the race equality scheme

Section 3: Supporting Information/ Background Documents

Appendix A Revised Member Development Programme 2005/06

Appendix B 2005/06 Evaluation Form

Background papers that are available on request:

Minutes of the Member Development Panel, 8 February 2005

Notes of the informal meeting of the Member Development Panel, 12 April 2005